



Redlands Unified School District

School Improvement & Professional Development Department
Educational Services Division

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DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE (DELAC)

MINUTES May 18, 2016

- I. Attendance: Rosalba Schessler, Naimi Alvarado, Silvia Aguilar, Valerie Seleska, Verónica González, Jennifer Brandt, Rosa Herrera, Raquel Garcia, Angela Vasquez, Allison Banales, Antonia Gomez, Laura Garcia, José Garcia, Rebecca Astorga, Eugenia Barragán, Catherine Obregon
- II. Welcome
 - a. Discussion of Proper recording of minutes
 - i. Valerie motioned to accept the minutes/Angela Seconded
 - b. A motion was made to Place Public Comments on Agenda at the end of each meeting
 - i. The idea of public comments being added to the agenda and placed at the end of meeting would support the opportunity for visitors that saw something on the agenda posted online, to be heard. The idea that it be placed at the end of the meeting supported the idea that if they wanted to comment on something they heard during meeting, they could comment
 - ii. Valerie made the motion – Naimi Seconded
- III. School Reports- some reports were submitted late so they have not been translated. They will be translated before posting. The following reports were given by representatives present at the meeting:
 - a. Rebecca/J & B – cum files guidelines protocols for files/LEP, 5th grade wrapping up SBAC, Redesignation assembly Friday 5/20/16
 - b. Valerie/Clement; Jennifer- Highland Grove Grade 5 SBAC next Gr. 4-5 May 27 end of year BBQ & water day, reward for AR reading Pie in Face Teacher;
 - c. Angela/Moore- 8th Gr Awards 6-9 PM, spring concert Tuesday & Thursday 6:30-8:30 PM, holiday weekend + 5/31 AVID 5:30 – 7:00 PM ,end of year, 6/3 – 6/7 finals, Honors/TA/other applications due 5/31;
 - d. Allison/Kingsbury May 26 & 27 basketball tournament.
- IV. Old business- Update of Title III Plan and Approval of the Consolidated Application – The Coordinator of School Improvement and Professional Development shared the Title III Plan and discussed the Categorical Federal Funds including all allocations and budget expenditures being filed in the Consolidated Application.
 - a. The presentation included:
 - i. Information regarding the Title III Program Overview and allowable expenditures

- ii. Overview of Federal Funding Sources and functions and purposes of the funding including allowable expenses and accountability requirements (Title I, Title III – LEP and Immigrant Funding)
 - iii. The Needs Assessment and areas of strength and weakness
 - iv. The Site EL Representatives shared that the schools have been leading budget meetings regarding the site allocations of Title III funds (i.e, Mission, Clement, Lugonia held budget meetings to review Title 1, Title III).
 - b. A motion was made by Valerie Seleska to vote to approve the Title III Plan (Title III LEA Plan Performance Goal 2 and Projected Budget) and to approve the Consolidated Application funding allocations.
 - c. Angela seconded the motion
 - d. All members present voted in favor of approving the Title III Plan and the Consolidated Application
- V. New business-
 - a. LCAP presentation
 - i. The 2016-17 LCAP document was presented to the committee.
 - ii. The committee participated in an activity to elicit feedback regarding two of the programs that were listed as high interest to the committee in previous meetings: Parent Involvement and Elementary Counselor Program.
 - iii. The committee members shared ideas about how to get more parents involved at the site level. Comments were made and some members said they were concerned that the only contact being made was by fliers.
 - iv. Members suggested spending money on postage to send cards and invitations that are more personal. Also, they suggested that the contact be made from parents to parents explaining why it is an important meeting. Another suggestion for a means of communication would be have a translator at the PTA meeting so that the EL parents can participate and not feel intimidated.
 - b. The Bylaws were distributed and the procedures and officer responsibilities were reviewed.